



District Rural Development Agency

(Office of Deputy Director -cum- Project Officer)

**DRDA Building, DC office Complex, Hamirpur, District Hamirpur
Himachal Pradesh (177001)**

Tender Document

For

Providing & Installation of Aluminum German Hangar System of Size 30 M x 50 M and 60 nos. octanorm stalls underneath having size 3 M X 3 M w.e.f 5th March 2023 to 14th March 2023 (10 days).

SARAS FAIR 2023 at Sujampur Tihra "CHOGAN"

**District Rural Development Agency,
Hamirpur, District Hamirpur, Himachal Pradesh**

**Dy. Dir.-cum P.O.
DRDA Hamirpur (H.P.)**

Cost of Tender Document is Rs. 500/- only

District Rural Development Agency
(Office of Deputy Director -cum- Project Officer)
DRDA Building, DC office Complex, Hamirpur, District
Hamirpur Himachal Pradesh (177001)

INDEX

Section	Content	Page No.
1	SCHEDULE OF TENDER	3
2	GENERAL TERMS & CONDITIONS	4-7
3	SCOPE OF WORK	8
4	TECHNICAL BID	9
5	UNDERTAKING	10-11
6	PARTICULAR OF BIDDER	12
7	FINANCIAL BID	13-14



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DRDA Hamirpur (H.P.)

District Rural Development Agency
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Schedule of Tender

INVITING TENDER FOR NATIONAL SARAS FAIR-2023 HAMIRPUR AT SUJANPUR "CHOGAN"

Tender No. and Date	DRDA/SARAS/2022-23/- 5442 Dated: 15-02-2023
NAME OF WORK	Providing & Installation of Aluminum German Hangar System of Size 30 M * 50 M and 60 Nos. octanorm stalls Underneath having size 3 M X 3 M w.e.f 5 th March 2023 to 14 th March 2023.
DOWNLOADING / PURCHASE OF TENDER OF DOCUMENTS	16 TH FEB 2022 onward
DATE AND TIME OF SUBMISSION OF TENDER DOCUMENT	01 st March, 2023 (11:00 AM)
Pre-Bid MEETING AND VENUE	21 st Feb, 2023 (11:00 AM) Venue- Office of Deputy Director -cum- Project Officer) DRDA Building, DC Office Complex, Hamirpur, District Hamirpur (H.P.)
DATE AND TIME OF OPENING OF TECHNICAL & FINANCIAL BID	1 st March, 2023 at 02:30 PM Technical Bid 1 st March, 2023 at 03:30 PM Financial Bid
VENUE FOR SUBMSSION OF TENDER	Office of Deputy Director -cum- PO, DRDA Building, DC Office Complex, Hamirpur, District Hamirpur (H.P.)- 177001
PLACE OF OPENING OF THE TENDER	Office of Deputy Director -cum- PO, DRDA Building, DC Office Complex, Hamirpur, District Hamirpur (H.P.)-177001
ADDRESS FOR COMMUNICATION	Office of Deputy Director -cum- PO, DRDA Building, DC Office Complex, Hamirpur, District Hamirpur (H.P.)-177001 E-mail: drdahmr@gmail.com , LL 01972-221407

NOTE:

- (i) If last date of submission of bid is declared a holiday the technical bid will be opened on same time on next working day. **The cost of tender document is Rs. 500 only. In case the firms who will download the tender document from web site shall submit the DD of Rs. 500/- with tender document.**
- (ii) If any bidder is unable to attend Pre-Bid meeting he/she may send their queries/ through e-mail at drdahmr@gmail.com upto 20th Feb. 2023 (10:30 AM). The prospective bidders who want to attend the pre-bid meeting may also send their queries/ through aforesaid email, so that the Committee can took a note for discussion on the day of pre-bid meeting.
- (iii) Based on suitable suggestions, revised tender document will be communicated or uploaded on District official website <http://www.drdahamirpurhp.nic.in> and it will be treated as final tender document.


Dy. Dir.-cum P.O.

Name of Work: - Providing & Installation of Aluminum German Hangar System of Size 30 M * 50 M and octanorm stalls Underneath having size 3 M X 3 M w.e.f 5th March 2023 to 14th March 2023.

GENERAL TERMS & CONDITIONS

ELIGIBILITY :

1. Experience :

Only experienced bidders having minimum 5 years' experience of setting up of German Hanger system inclusive of octanorm stalls & successful execution of National-level Expos or such type of Mega event work for State / Central Government Departments in India on production of sufficient proof regarding experience and capability are eligible.

2. Performance Report :

The performance report of the contractor to be obtained by him from client should be submitted in sealed cover. Before taking the final decision on the matter the authority competent, may inspect the works or confidentially obtain reports from their client. The bidder should furnish the details of works / order executed in last 3 years and shall submit the supporting certified document of successful completion of work within allocated time.

3. Turn Over: Desired turn over should be as under:

The annual turnover should be at least Rs. 2 cr. annually during the last 3 years ending 31st March 2022 (certification must).

4. Profit / Loss:

The firm should not have incurred any loss in more than two years during the last 3 years. The firm should have a positive net worth.

5. The firm must have filed latest GST return i.e. January 2023 and attach the copy of the same.

6. The firm must have executed five orders worth not less than Rs. 17,50,000/- each for providing services relating to setting up of German Hangars with octonorm stalls of 3m X 3m on wooden platform with carpeting and lighting setup for the fairs/ expos of not less than 7 days duration.



Dy. Dir.-cum P.O.
DRDA Hamirpur (H.P.)

7. This Bid shall be in two parts, i.e., Part-A Technical Bid and Part-B Financial Bid. Financial bids of only those bidders shall be opened who qualifies in the Technical bid.

8. Quantities may vary on either side, payment will be done as per actual work done.

9. The competent authority reserves the right to reject any or all bids without assigning any reason thereof.

10. Cost of bid document is non-refundable.

11. MAINTENANCE AND DEFECTS:

The contractor shall be responsible for the operation and maintenance of all erected works by him during the event period. In case of failure to do so the security money shall stand forfeited.


12. The Bidder should not have been Black listed by any state or Central Government Institutions or disqualified by any of its clients on account of non-fulfillment of contract for supply/maintenance, malpractices, cheating or any other related issue. Undertaking to this effect should be given in **annexure -II**.

13. The Cover "A" and Cover" B" shall be **SEPARATELY SEALED** and both these covers shall be put in another sealed cover super scribed as **"Tender for providing and Installation of Aluminum German Hangar System of Size 30 M * 50 M and octanorm stalls Underneath having size 3 M X 3 M for SARAS fair and Govt. Exhibition, 2023"** and should be addressed to the Deputy Director Cum Project Officer, DRDA Hamirpur, district Hamirpur (H.P.)

14. Each Page of the Bids shall be duly signed by the Bidder with official Seal.

15. Bidders should quote their prices in the scheduled format Annexure (IV) (Financial BID) supplied in this tender form. Tender received in any other form are liable to be rejected.

16. Bid shall be typed or Hand written and no Cutting/ Correction are allowed. Any Cutting/ Correction shall make the Bid Invalid. Amount of Bid Offered shall be for the last three years in figures as well as in Words.


Dy. Dir. Cum
DRDA Hamirpur (H.P.)

17. The Bidder should have valid GSTIN & PAN and Should have filed the last three ITR and GST returns.

18. The Rates quoted by the bidder shall include travel, Installation/ Commissioning, Fabrication, construction, Material, Transportation, freight, Weight, entry tax, GST, Insurance, Decoration etc.

19. The Bid Prices quoted valid for SARAS Fair-2023 Only.

20. The Successful Bidder, within 3 days of receipt of Purchase/ Work order, shall be required to submit Performance Security Deposit of 10% of the order Value in the form of Bank Guarantee/ demand Draft/ banker Cheque in favour of Deputy Director Cum Project Officer Distt Rural Development Agency, Hamirpur, District Hamirpur Himachal Pradesh. Earnest Money Deposited in r/o successful bidder shall be adjusted towards performance security. The performance security shall be returned to the suppliers/ services providers within a week of the successful completion of Contract.

21. The Selected bidder will be held responsible for any untoward incidence occurred due to substandard work and shall be prosecuted as per law.

22. The Authority reserve the right to include and exclude any item as per requirement or reject any/all tenders without assigning any reason thereof.

23. A penalty shall be imposed to the bidder in case of substandard work, Delays in timeline or any lapse w.r.t to Scope of work. The penalty amount shall be decided by the Additional Deputy Commissioner, Hamirpur, district Hamirpur (H.P.)

24. All Disputes or differences arising out of or in connection with contract shall be subject to jurisdiction of courts at Hamirpur.

25. Earnest Money Deposit of **Rs 50,000/- (Fifty Thousand)**, in the form of Demand Draft/ Fixed Deposit receipt in favour of **Deputy Director -cum- Project Officer DRDA Hamirpur, Himachal Pradesh** must be attached with technical Bid (i.e. Cover ('A')) Earnest Money Deposit submitted in any order form or Bids without Earnest Money

Deposit shall not be accepted. The Earnest Money Deposit of the successful bidder shall be retained till completion of the tender period but shall not carry any interest. If the successful bidder fails to execute the work order or withdraws his bid within the validity period of the bid, the EMD shall be forfeited.

26. In Case of authorization issued by the owner in favour of his/ her representative, the Power of Attorney from the Board and/ or Proprietor of the firm in favour of the representative of the company/ fir who have signed the tender document and the bid be enclosed with Technical Bid.




Dy. Dir.-cum P.O.
DRDA Hamirpur (H.P.)

Tender No.....DRDA/SARAS/2022-23/-

Name of Work:- Providing & Installation of Aluminum German Hangar System of Size 30 M x 50 M and octanorm stalls Underneath having size 3 M X 3 M w.e.f 5th March 2023 to 14th March 2023.

Scope of Work:- Providing & Installation of Aluminum German Hangar System of Size 30 M x 50 M and octanorm Stalls Underneath having size 3 M X 3 M w.e.f 5th March 2023 to 14th March 2023 shall includes following:

1. 30 M x 50 M fully waterproof and the fire proof German Dome underneath octanorm stalls of size having approx. Size 3 M x 3M to be installed.
2. Adequate moving space 3 M shall be kept in between rows of stalls.
3. The Electric connection shall be obtained by the tenderer, however electricity bill shall be paid by the DRDA.
4. There shall be two entry and two exit gates with decorative cloths and lighting.
5. Proper Lighting i.e LED Lamps of adequate wattage or LED flood Lights to ensure that the Whole area inside and outside the hanger is well lit.
6. 2 Tables and 4 Chairs per stall to be provided.
7. 2-3 Racks in every stall for keeping products.
8. LED Lamp and 5 Amp point in each stall.
9. Outskirts should be decorated with lights and decorative cloths.
10. All Safety measures must be incorporated for electrification.
11. One 3 M x 3M 2 nos stall for SARAS office having three tables, 10 cushioned Chairs, Sofa Set, Centre Table with Covers and drinking water facility.
12. Safe drinking water at least at 5-6 Points. Provision for 10 Big Dustbin, 5 Safaikarmi and two Electricians for maintenance of electric fittings and solve complaints w.e.f. w.e.f 5th March 2023 to 14th March 2023.
13. Installation of wall LED screen (12 F x 10 F)/ LED screen of 70 inch diagonally and sound system with adequate No of Speakers to cover SARAS office and Whole of the Area.
14. Proper Drainage System inside and outside of Hanger.


Dy. Dir.-cum P.O.
DRDA Hamirpur (H.P.)

Annexure -I

Technical Bid, i.e., Cover "A"

Tender No..... DRDA/SARAS/2021-22/-

Name of Work:- Providing & Installation of Aluminum German Hangar System of Size 30 M * 50 M and octanorm stalls Underneath having size 3 M X 3 M w.e.f 5th March 2023 to 14th March 2023.

(Check List)

Documents to be Submitted with Technical Bid

Sr. No	Documents required	Whether attached (Yes/No)	Details of the document		
			2019-20	2020-21	2021-22
1.	EMD (Rs. 50,000/-)		DD No/FDR (Date: - Bank: -		
2.	Performance/ Experience Certificates in r/o Similar works (s)		Name of Work: - Distt/ Deptt: Year:		
3.	Power of Attorney (POA) (only if authorization given in favour of representative)				
	Financial Year		2019-20	2020-21	2021-22
4.	Annual Turnover (2 Cr) for 3 Years				
5.	Income Tax return for Last 3 years (Attach Copy)				
6.	GST Return latest Jan, 2023 (Attach Copy)				
7.	PAN (Attach Copy)				
8.	Under Taking as per Annexure-II				

Name of Bidder

Annexure II

UNDERTAKING

Name of Work:- Providing & Installation of Aluminum German Hangar System of Size 30 M x 50 M and octanorm stalls Underneath having size 3 M x 3 M w.e.f 5th March 2023 to 14th March 2023.

Sr. No	Description of Item	Particular
1.	Name of the Bidder	
2.	Full Postal address	
3.	Telephone/Mobile	
4.	Email address	

I,....., on Behalf of M/s.....,do hereby declare that I have gone through the terms and conditions mentioned for the above and undertake to comply with all tender terms and conditions. This rates quoted by me/us are valid and blinking on me/us for acceptance during SARAS Fair,2023 being held w.e.f 5th March,2023 to 14th March 2023.

The German Dome and Stalls to be installed/ erected by us shall be strictly as per specification and of the best quality as per the requirement detailed in the RFP. The decision of your office (Purchaser) as regards to the quality and specification of article shall be final and binding on me/ us.

We hereby undertake that we have sufficient stock of items, equipments, accessories and all kinds of paraphernalia required for installation of Aluminum German Hangar System of Size 30 M X 50 M and octanorm stalls Underneath having size 3 M X 3 M

We agree to the conditions of the tender under which the Earnest Money Deposit and Performance Security Deposit shall be forfeited by the purchaser.

We hereby undertake to pay the penalty as per the terms and conditions of the tender document for any lapse in the installation/erection of the Dome/ Stalls.

We hereby undertake to execute this work as per direction given in supply order within the stipulated period.

The Tender inviting authority has the right to accept or reject any or all the tenders without assigning any reason.

We undertake all the terms and conditions of the contract and bind myself/ourselves to abide by them.

We hereby declare that we have not been blacklisted by any Govt. agency for non- performance of faulty performance of any kind of fabrication Work.



Dy. Dir.-cum P.O.
DRDA Hamirpur (H.P.)

Name of Bidder

Signature with Seal

Annexure-III

Tender No..... DRDA/SARAS/2021-22/-

Name of Work:- Providing & Installation of Aluminum German Hangar System of Size 30 M x 50 M and octanorm stalls Underneath having size 3 M X 3 M w.e.f 5th March 2023 to 14th March 2023.

PARTICULAR OF BIDDER

Sr.No	Description of Item	Particular
1	Name of the Bidder	
2	Full Postal Address	
3	Telephone/Mobile	
4	Email address	
5	Date of Incorporation of Business	
6	Registration No & Date(Attach Certificate)	
7	PAN (Attach Copy)	
8	GSTIN (Attach Copy)	



Dy. Dir.-cum P.O.
DRDA Hamirpur (H.P.)

Name of Bidder
Signature with Seal

(Annexure- IV)

FINANCIAL BID i.e. Cover"B"

Tender No.....DRDA/SARAS/2021-22/-

Name of Work:- Providing & Installation of Aluminum German Hangar System of Size 30 M * 50 M and octanorm Stalls Underneath having size 3 M X 3 M w.e.f 5th March 2023 to 14th March 2023.

Sr.No	Name Of Work	Price Quoted in INR (Inclusive of all Kinds of Taxes & Levied)
1.	Installation of Aluminum German Hangar System of Size 30 M x 50 M	
2.	Installation of 60 Nos. octanorm stalls of size 3 M x 3 M with water resistant metallic roof should have two plastic chairs & exhibition display tables, one Waste Paper basket, Automatic sanitizer Dispensers and with adequate lighting arrangements	
3.	Providing Reception/enquiry/ Administrative office /Stall (2 Nos.) of size 3 M x 3 M should have 10 Nos. plastic chairs & tables, one Waste Paper basket and with adequate lighting arrangements as required by the department complete in all respects.	
4.	Providing Hygiene & Cleanliness including 10 no's big dustbins & 05 no's Safaikarmi for working hour every day.	
5.	Providing Promotion & Publicity Entrance / Exit Gate along with decoration complete in all respects.	
6.	Providing Double layered red/ green colored fabric Carpeting on all area and Availability of generators of 100 KVA for emergency lighting arrangements.	



Dy. Dir.-cum P.O.
DRDA Hamirpur (H.P.)

7.	Providing sufficient Safety equipment/ Installation of Fire Extinguishers with educate capacity at 8 Nos. locations @ 2 point per location i.e. Starting point of the stalls, Mid-Point of the stalls and End Point of the stalls complete in all respects.	
8.	Providing installation of water proof German Hanger stage of size 20 ft x 15 ft and 3 ft high along with 3 Nos. Sofa sets and 10 No's cushioned chairs as required by the department complete in all respects.	
9.	Providing and Installation of wall LED screen (12 F x 10 F)	
10.	2 Nos. LED screen of 70 inch diagonally	
11.	Sound system with adequate Nos. of Speakers to cover SARAS office, Stage and whole of the Area.	
12.	Providing and fixing of flex of concerned SHGs on 60 nos. stalls, administrative office/ reception office. The details of SHGs shall be provided on dated 3 rd March, 2023	
	Collective Rates (1+2+3+4+5+6+7+8+9+10+11+12) Offered Price(In Words and In Figures)	



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DRDA Hamirpur (H.P.)

Signature, Seal and Address of the Bidder